



# EDITH WESTON PARISH COUNCIL

24 Coniston Road, Edith Weston LE15 8HP

## Minutes of the Annual Meeting and meeting of the Edith Weston Parish Council (EWPC) held on Monday 19<sup>th</sup> May 2025 in Edith Weston Village Hall

**In Attendance:** Andy Lunn (AL) (Chair), Peter Vickers (Vice Chair), , Chris Malyon (CM), Charlotte Cave (CC), Sara Glover (SG) Clerk

**Visitors:** No members of the public were present

| Agenda No |   | Action |
|-----------|---|--------|
| 018/25    | <b>Election of Chair</b>  |        |
|           | It was proposed and seconded that Andy Lunn (AL) would continue as Chair of the Parish Council. It was noted that AL has indicated that he would be stepping down from the role in the near future. AL completed and signed the declaration of acceptance of role of Chair form.  |        |
| 019/25    | <b>Election of Vice Chair</b>   |        |
|           | It was proposed and seconded that Peter Vickers (PV) would continue as Vice Chair of the Parish Council. It was noted that PV has indicated that he would be stepping down from the role in the near future. PV completed and signed the declaration of acceptance of role of Vice Chair form.                              |        |
| 020/25    | <b>Apologies</b>  |        |
|           | It was resolved to review and approve apologies from Councillors Tim Smith (TS) and Gale Waller (GW), PC Edd McKinnon (EM), Capt Darren Pallister (DP), Joseph Akak (JA), and Laura Stephens (LS)<br>Emily Roden (ER) was not in attendance.  |        |
| 021/25    | <b>Changes to Register of Interest forms</b>  |        |
|           | It was noted that the only councillor who needed to complete the above form was LS. SG to provide copy of form for completion.  | SG     |
| 022/25    | <b>Declarations of interest in items on the agenda</b>  |        |
|           | None.   |        |
| 023/25    | <b>Public Open Forum</b>  |        |
|           | There were no members of the public present.  |        |
| 024/25    | <b>Rutland Council Report</b>   |        |
|           | There were no representatives from RCC present but AL updated the Parish Council on the RCC Local Plan progress. The deadline for submitting any hearing statements is 18 <sup>th</sup> June 2025. AL to read documents and draft a response if appropriate. The hearing sessions start on 10 <sup>th</sup> September 2025. |        |

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| 025/25  | <b>Update from the Army</b>   |             |
|         | There was no representative from the Army present.  |             |
| 026/25  | <b>Minutes of the meetings held on Tuesday 22<sup>nd</sup> April 2025</b>   |             |
|         | <b>Resolution:</b> The minutes of the meeting of the Parish Council held on Tuesday 22 <sup>nd</sup> April 2025 were approved and signed as a true record.  | AL          |
| 027/24  | <b>Review Working Group terms of reference/membership</b>   |             |
|         | <ul style="list-style-type: none"> <li>Neighbourhood Planning Working Group – this has now been disbanded as the Neighbourhood Plan has been completed.</li> <li>Officer's Mess and St George's Barracks Development Working Group – terms of reference approved with no changes. Membership to remain the same. This working group will meet as and when required – at the moment it is dormant.</li> <li>Finance Committee – terms of reference approved with no change other than an update to the financial year on page 2.</li> </ul>  | SG          |
| 028/25  | <b>Dates for review of policies and procedures</b>  |             |
|         | The proposed dates for review as presented in the schedule were approved.   | SG          |
| 029/25  | <b>Calendar of meetings for the Parish Council</b>  |             |
|         | The proposed dates as presented in the schedule were approved.  | SG          |
| 030/25  | <b>Matters arising from the minutes not on the agenda</b>   |             |
|         | <ul style="list-style-type: none"> <li>Update on website – still to be actioned but to be carried forward to the summer.</li> <li>Community Resilience Plan – ER not available to update.</li> <li>Community Connectors Project – it was agreed that no further action would be taken given our existing links with neighbouring villages.</li> </ul>   | PV/SG<br>ER |
| 031/25  | <b>Forum Updates</b>  |             |
|         | <ul style="list-style-type: none"> <li>Parish Council Liaison meeting on Wednesday 23<sup>rd</sup> April – this was mainly about the local government restructuring which GW had outlined in detail at the previous Parish Council meeting. Final proposals to be submitted by the end of 2025 but the final decision will be made by the Government. SG to chase RCC for the presentation slides.</li> </ul>   | SG          |
| 0320/25 | <b>Planning applications</b>  |             |
|         | <p><b>i. 2025/0460/FUL and 2025/0461/LBA: Demolition of existing single storey extension to facilitate two storey extension to the South West of the property. New stone walls and timber gates to driveway.</b><br/>10 Rectory Lane, Edith Weston, Rutland LE15 8HE<br/><b>Deadline:</b> 14th May 2025 – (deadline passed)<br/><b>Decision:</b> No objection but recommend replacement of trees. This is similar to previous application considered in January 2025.</p> <p>SG apologised for putting the next two items together on the agenda:</p> <p><b>ii. 2025/0492/MAO: Outline application for up to 62 dwellings, with associated access, landscaping and open space with all matters reserved except access.</b><br/>Land At Pennine Drive Edith Weston Rutland</p> | SG          |

|        |  |                                  |
|--------|--|----------------------------------|
|        | <p><b>Deadline:</b> 16<sup>th</sup> May 2025 (deadline passed)</p> <p><b>Decision:</b> Object – this is another application which is exactly the same as the application currently going to appeal (2023/0007/APPEAL). AL drafted a response and took advice from the barrister handling our appeal. A letter of objection was sent to Nick Thrower, Planning at RCC on Friday 16<sup>th</sup> May 2025 although AL was concerned that it had not been posted on the RCC Planning portal. SG to follow up and resend.</p> <p><b>Appeal update:</b> this has now been submitted to the judge to decide whether there is a case which could take several months. Essence of appeal is that the Inspector had not followed national planning framework and Edith Weston's Neighbourhood Plan carried full weight at the time of his decision and therefore should have been taken into account.</p> <p><b>iii. 2025/0379/OUT: Outline Planning Application (All Matters Reserved except for Access) for the erection of up to 60 no. Dwellings, Public Open Space, land for BNG purposes, associated services and infrastructure, plus Access off Pennine Drive.</b></p> <p>Land to the East of Normanton Road, Edith Weston, Rutland</p> <p><b>Deadline:</b> 24<sup>th</sup> May 2025 (deadline passed)</p> <p><b>Decision:</b> Object – AL has circulated a draft response to the Parish Council which will be submitted to RCC prior to the deadline. This application is exactly the same as was submitted last year. A letter has been sent to SGB CO to inform the Army of these plans.</p> | SG                               |
| 033/25 | <b>Environmental Issues</b>  |                                  |
|        | <ul style="list-style-type: none"> <li>Car Parking on Normanton Road – GW had mentioned at the last meeting that RCC Highways department was having a meeting with Anglian Water to discuss car parking issues around the Normanton Car Park area, and possibly to discuss funding to put up posts along the verge to prevent people parking within the double yellow line. SG to follow up with GW</li> </ul>   | SG                               |
| 034/25 | <b>Finance</b>   |                                  |
|        | <ul style="list-style-type: none"> <li>The finance report and current bank balance was accepted and approved as presented.</li> <li>Invoices as evidenced on the finance report had been approved for payment by the Finance Committee and were noted by the Parish Council.</li> <li>The invoice relating to the cost of the barrister in the sum of £9,000 was formally approved by the Parish Council.</li> <li>The annual CIL return, showing a balance of £266.62 was noted.</li> <li>It was proposed and approved to update the bank mandate to include the following signatories: <ul style="list-style-type: none"> <li>Andy Lunn</li> <li>Peter Vickers</li> <li>Charlotte Cave</li> <li>Sara Glover</li> </ul> </li> <li>It was proposed and approved to add Charlotte Cave to the bank account to authorise release of payments along with Andy Lunn. Helen Wood to be removed.</li> </ul>  | SG<br>SG<br>SG<br>SG<br>SG<br>SG |

## Appendix 1

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|        | <ul style="list-style-type: none"> <li>It was proposed and approved that Chris Malyon would continue to carry out the monthly independent bank reconciliations.</li> </ul>   |               |
| 035/25 | <b>Governance</b>  |               |
|        | SG was due to have a Zoom meeting with the internal auditor on Tuesday 20 <sup>th</sup> May 2025. The auditor report and any amendments would be brought to the June Parish Council meeting for final approval. Parish Councillors were encouraged to review the draft AGAR documents were circulated at the last meeting to ensure these could be approved in June. | SG<br><br>All |
| 036/25 | <b>Correspondence received by the Clerk</b>  |               |
|        | All correspondence on the agenda had been circulated and was for information only.   |               |
| 037/25 | <b>Date of next Parish Council meeting</b>   |               |
|        | The next meeting will be held on <b>Monday 30<sup>th</sup> June 2025 at 7.15pm</b> in Edith Weston Village Hall.   | SG            |